

APPLYING FOR FINANCIAL AID CHECKLIST

(Keep as a reference throughout the financial aid process)

To apply for financial aid the student must complete and submit the Free Application for Federal Student Aid (FAFSA). **These are the steps to take:**

Step 1: GET A FEDERAL STUDENT AID PIN, a personal identification number.

If you are submitting the FAFSA electronically, which you are strongly encouraged to do, the PIN allows you to sign your FAFSA online. The PIN can also be used later to access, check, verify and make corrections to your FAFSA information. Apply for your PIN at www.pin.ed.gov. If you are providing parent information on the FAFSA, one of your parents must also apply for his or her own PIN to sign your application electronically.

Step 2: COMPLETE THE FAFSA - (CSN's Federal School Code is 010362.)

CSN offers scholarship and aid opportunities for families of all income levels. Completing the [Free Application for Federal Student Aid \(FAFSA\)](#) is the first step in the process used to determine your eligibility for financial assistance. The FAFSA becomes available each year on January 1, and should be completed as soon as possible prior to the start of the semester to allow for processing and verification of your financial aid file. CSN encourages you to apply on-line, at www.fafsa.ed.gov, with a valid email address; doing so greatly decreases processing time. Before **APPLYING** for aid online, refer to "[The FAFSA on the Web](#)" [Worksheet](#) to answer frequently asked questions and have your previous year income information, such as tax returns or W-2's, available to complete the application. Funds are limited, and though we continue to award aid throughout the year, there may be fewer funds available for late applicants. Aid is awarded on a first come, first serve, and file complete basis.

STEP 3: RECEIVE CONFIRMATION

The U.S. Department of Education will confirm the receipt of your application and send a copy of the Student Aid Report (SAR) to you. The confirmation and SAR will be provided the same way you provided the application to the government (on-line, by email, or by U.S. Mail). If you have questions about the application or your SAR confirmation, contact the U.S. Department of Education at (800) 433-3243.

STEP 4: CONTACT STUDENT FINANCIAL SERVICES

The U.S. Department of Education will send your information electronically to all schools listed on your FAFSA. Once Student Financial Services (SFS) has received your information electronically, we will ask that you complete and return several required [financial aid forms](#) to our office within the time specified. If you have not heard from us within 4 weeks of receiving your SAR confirmation, please contact our office for further instructions. Don't hesitate to ask "What do I need to do next to complete my file?"

STEP 5: SUBMIT REQUESTED INFORMATION

You may be asked to include a signed copy of your federal income tax forms, W-2s, and tax schedules. Return all requested verification forms and documents to our office as soon as possible.

STEP 6: FAFSA VERIFICATION

Once SFS receives all of the required forms and documents, we will begin the process of FAFSA verification. Verification may take 8-10 weeks from the receipt date of all required forms and documents. Once your FAFSA has been verified, SFS will notify you of your eligibility for [grants](#) and [work-study](#). Time sensitive variables may also be reviewed before and after your financial assistance eligibility is determined. These variables include, but are not limited to, your admissions status, declaration of a major/certificate program, Satisfactory Academic Progress status, educational loan history, current grade level, and relevant personal demographic information.

STEP 7: AWARD NOTIFICATION

After your file has been verified and an award has been determined, you may view the results on [CSN's Online Registration](#). Awards that are activated on-line are pending a final review of your financial aid application and other related eligibility requirements. Awards are made on a 'funds available' basis and are subject to change/revision/cancellation without advanced notice. Funds will be applied directly to your student account to cover all allowable costs no earlier than 10 days before the start of each semester and residual balances will be sent to you as a refund for other educationally related expenses like room/board and transportation costs. For faster refunds, please sign up for "direct deposit" with the [CSN Cashier's Office](#). If, on the contrary, there is a remaining unpaid balance, it is your responsibility to pay before the start of the term.

If your file is not complete (verified) at least thirty (30) days prior to your payment due date, you should be prepared to pay for tuition, fees and books.

Charleston Campus
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Cheyenne Campus
3200 East Cheyenne Avenue
N. Las Vegas, Nevada 89031-4296
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Henderson Campus
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Las Vegas, Nevada 89015-8419
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starts here.
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Tuition and Fees

Fall 2011 & Spring 2012 Semester
Web Pay in MyCSN Only



Application Fee:	\$5.00 one-time, nonrefundable fee charged to new students or returning students who last attended prior to 2005.
Resident Tuition: Lower Division Upper Division Surcharge Fee:	(Nonresident tuition apply based on nonresident status) \$69.25 per credit (000-200 level courses): . \$113.25 per credit (300-400 level courses): . \$9.00 per credit for Lower Division. (UPDATED 6-27-11) \$14.75 per credit for Upper Division. (UPDATED 6-27-11)
Technology Fee:	\$5.50 per credit for all courses.
Online Course Fee:	\$10.00 per online course.
Course Fee:	Some courses have a fee associated with the course. You will see any applicable course fees for the specific course after you register for classes showing in your student activity in charges owed.
Nevada High School Dual Enrollment or OnLine Course Fee:	\$25.00 in addition to technology, lab, and/or online fee. (Nonrefundable once classes begin)
Good Neighbor Fee:	\$41.50 Lower Division, \$68.00 Upper Division per credit in addition to resident tuition and technology fee.
Western Undergraduate Exchange program (WUE):	\$34.63 Lower Division, \$56.63 Upper Division, in addition to resident tuition and technology fee.
Nonresident Fee:	\$76.25 Lower Division, \$124.50 Upper Division per credit nonresident tuition in addition to resident tuition, surcharge and technology fee, assessed on all nonresident students registering for up to six credits; \$3,247.50 per semester nonresident tuition in addition to resident tuition, surcharge and technology fee, assessed on all nonresident students enrolled in seven or more credits. To apply for residency there is a deadline to apply.
Nonresident Online Fee :	nonresident students enrolled exclusively in all distance education courses will, in addition to resident tuition, pay a reduced nonresident tuition Board of Regents, 04/02-- must be residing outside of NV). A reduced non resident fee of \$34.75 Lower Division, \$56.75 Upper Division per credit nonresident tuition in addition to resident tuition, surcharge and technology fee, assessed on all nonresident students residing outside NV. This will automatically apply to your account if you qualify.
Senior Citizens:	SUSPENDED INDEFINITELY effective Fall 2011, this means they are the same price as all students.
Millennium Scholarship:	\$40.00 per credit.

Please note: Fees, tuition and other charges are subject to change without notice.