



Your future starts here.
www.csn.edu

CHARLESTON CAMPUS/all campuses	651-7449
CHEYENNE CAMPUS/all campuses	651-4717
HENDERSON CAMPUS/all campuses	651-3001

Students First - Admissions Process

Student Success is Our Number One Priority

New students must complete these steps in order to register for classes. Steps that only apply to DEGREE, CERTIFICATE, or TRANSFER seeking students are indicated as such.

1. **Apply** at studentsfirst.csn.edu, select **Admissions and then Apply/Register**.
2. **Apply for Financial Aid using the FREE Application for Federal Student Aid** at www.fafsa.ed.gov, follow the steps provided on CSN's Student Financial Services home page by visiting www.csn.edu, **selecting Admissions and then Financial Aid**. [DEGREE, CERTIFICATE, OR TRANSFER students only]
3. **Take part in a "Student Success Orientation"** (for live session availability or to view online video stream visit www.csn.edu/orientation, **select Admissions and then S.O.S Orientation Program**. [DEGREE, CERTIFICATE, OR TRANSFER students only]
4. **Complete a placement test** for English, Mathematics and Reading at one of CSN's Testing/Assessment Centers. For locations and times please visit www.csn.edu, **select Admissions and then Testing Centers and Sites**. [DEGREE, CERTIFICATE, OR TRANSFER students only]
5. **Meet with a college counselor/advisor** to help you select the correct classes and allow you to register for the degree, certificate or transfer path you have chosen. For locations and times go to www.csn.edu, **select Admissions and then Counseling Department**. [DEGREE, CERTIFICATE, OR TRANSFER students only]

EXCEPTION:

New students interested in a Limited Entry Health Sciences Program must first attend a Health Programs Orientation through the Division of Health Sciences before registering for classes. Please call (702) 651-5015 for dates, times and locations.

New students interested in an Open-Entry Certificate of Achievement must visit the Health Advisement Office at the Charleston (Bldg.K) or Cheyenne Campus (room 1219). To determine whether your program of interest is a Limited Entry or Open Entry Certificate of Achievement visit: www.csn.edu/health/orientations.pdf

6. **Register Online** - Walk through a brief introduction to CSN's online registration process to learn how to navigate through the website and to discover what you will need to know before logging in. Please visit www.csn.edu, **select Admissions and then Apply/Register**.
7. **Pay Tuition and Fees** by the due date in person or by visiting admrec.csn.edu/web_reg.htm.
8. **Know CSN Regulations and Policies** - Read the Academic Policies & Procedures Section you are required to adhere to in order to succeed at CSN. Regulations can be viewed on CSN's General Catalog and Student Handbook by visiting www.csn.edu, **selecting Admissions and then Catalog/Schedule/Calendar**.